CONTRACT OF EXPECTATIONS FOR SUPERVISORS AND MASTERS CANDIDATE:

The supervisor(s) will:

Guide the candidate in terms of the University regulations associated with the degree.

Make themselves available for regular (typically monthly) supervision meetings with the candidate. In the case of co-supervision, some meetings may proceed without all supervisors being present at every meeting.

Provide supervisory guidance on the aims, content, analysis and presentation of the candidate’s work. Note, supervisors are not proof readers – active correction of the work is the candidate’s responsibility, including formatting and grammar (for which they may seek professional assistance).

Be in regular communication with the candidate, typically by email.

The Candidate will:

Actively liaise with supervisors in order to schedule regular supervision meetings. Circulate action points to supervisors after the supervision meeting. Failure to meet regularly, or to miss scheduled meetings, is considered a serious departure from acceptable conduct of the degree.

Provide drafts of written work of an appropriate scholarly standard in a timely way, typically at least a week before scheduled supervision meetings, in order to allow supervisors to read the work before the meeting. Indicate specifically area where you would like feedback.

Actively address feedback from supervisors, either by making the suggested changes or by clearly explaining why the candidate would prefer not to make such changes. Presenting drafts of work to supervisors multiple times with the same unaddressed faults is not considered acceptable.

Provide a complete final draft of the thesis to supervisors at least a month before submission to the University for grading.

Signed:

Primary Supervisor, date: ________________________  Candidate, date: ________________________